

Exhibit 2 (a) and (b): Organizational Structure

Within Exhibit 2 of your application binder, include the following:

If applicant is a nonprofit organization:

- ☒ Evidence of 501 (c) (3) status
- ☐ A copy of the agency's Articles of Incorporation in the State of Ohio (only if applicant is not currently funded by the Office of Community Development)
- ☒ If the agency was incorporated more than five years ago, insert a copy of the agency's statement of continued existence.
- ☒ A letter signed by the Executive Director that the organization has a voluntary Board of Directors who receive no compensation, other than reimbursement for expenses, for their services
- ☒ A list of Board Members (including name, address, phone number, occupation and email address)
- ☒ Board Resolution or letter signed by the Board chairperson authorizing submission of the Homeless Crisis Response Program application to the Ohio Development Services Agency.
- ☐ (*Emergency Shelter Applicants Only*) Demonstrate that one or more homeless or formerly homeless individuals are participating on the Board of Directors or other policy-making entity of the nonprofit organization as required under U.S. Department of Housing and Urban Development guidelines.

If applicant is a local unit of government:

- ☒ Resolution from the President of the Board of County Commissioners in the Service Area stating that they are applying for funding on behalf of the applicable service area.